

COMMISSIONERS' PROCEEDINGS

Adams County Courthouse
Ritzville, Washington
Regular Meeting

August 3, 2015
(Monday)

Call to Order @ 8:30 a.m.

Present:

Chairman Roger L. Hartwig
Vice-Chairman John N. Marshall
Commissioner Jeffrey W. Stevens

[8:31:22 AM](#)

Auditor Hunt/Payroll Deputy Bowman

Auditor Hunt and Payroll Deputy Bowman met to seek clarification of the personnel policy regarding salary placement of an IHCS employee promoted to the position of Prevention Coordinator from within the department. Pursuant to the Adams County Personnel Policy, Appendix A: Adams County Salary Policy, "An employee who is promoted (appointed from a lower level to higher level position) shall be entitled to receive the step rate in the wage range of the new position which provides an increase."

Bowman was authorized to set the Prevention Coordinator compensation at Range 13, Step 1, the pay scale for that particular position until further discussion by the Board.

[8:49:20 AM](#)

[9:58:00 AM](#)

Executive Session

The Board, along with Gary and Valerie Hunt, Human Resources, went into a session closed to the public per RCW 42.30.140(4)(b) "that portion of a meeting during which the governing body is planning or adopting the strategy or position to be taken by the governing body during the course of any collective bargaining..." Session was held from 9:58 a.m. until 10:43 a.m.

[10:43:24 AM](#)

[11:27:17 PM](#)

Public Defender Contract Renewal Proposal

Prosecutor Flyckt, along with the Board, reviewed the proposed Public Defender Contract covering the term 2016-2018.

Prosecutor Flyckt revised the contract to reflect a five year term of 2016-2020; financial consideration set for \$435,000 for 2016; \$445,000 for 2017; \$455,000 set for 2018; \$465,000 for 2019 and, \$475,000 for 2020.

Modifications to the contract also include a requirement for attorneys to be available by telephone, if necessary; attorneys will be obligated to represent persons in homicide cases such as vehicular homicide, manslaughter or any criminal attempts or solicitation of any homicide offense; and, all attorneys subject to this contract shall complete representation on all case appointments occurring up through the last day of the final contract year with the exception of dependency or termination of parental rights matters.

The modified draft contract will be forwarded to Attorney Barrett Scudder for review. The Public Defender representatives will meet with the Board for contract discussion on Wednesday, August 5, 2015 at 10:00 a.m.

[11:59:24 AM](#)

Recess @ 12:00

Reconvene @ 1:00 p.m.

[2:01:16 AM](#)

Washington State University Cooperative Extension

WSU Extension Regional Specialist Lauren Hrnčírik and WSU Extension Coordinator Jeannie Kiehn met with the Board to provide an update on 4-H services provided to Adams County youth including camps; teen conferences; and, leadership training opportunities.

Hrnčírik reported on outreach efforts to provide resources to teens not currently in 4-H. Commissioner Marshall suggested contact be made with Integrated Health Care Services regarding family programs.

[2:31:17 PM](#)

Quarterly Jail Inspection

The Board conducted the third quarter jail inspection with Jail Administrator Teffanie Stark.

Integrated Health Care Services Personnel

Following review, the Board by **consensus** authorized the **compensation for the Prevention Coordinator position in the IHCS Department to be set at Range 13, Step 1, in accordance with the Adams County Personnel Policy, Appendix A, relating to promotions.**

Consent Agenda

Commissioner Marshall moved, Stevens seconded, to *approve the Consent Agenda*. **Motion carried.**

Preliminary minutes of July 20 and 22, 2015

Preliminary minutes of July 27, 2015

Vouchers audited and certified by the Adams County Auditor as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090 and recorded on a listing, which was made available to the Board. These vouchers were listed as follows:

<u>Fund</u>	<u>Control Number</u>	<u>Amount</u>
001	157676 – 157711	\$ 21,016.08
103	157712 – 157716	\$ 47,039.83
104	157717 – 157727	\$ 7,099.10
112	157728	\$ 758.75
116	157729	\$ 8.19
123	157730 – 157732	\$ 2,784.00
130	157733	\$ 200.00
502	157734	\$ 193.85
108	1453 – 1454	\$ 121.70
115	1455 – 1565	\$ 14,176.21
401	1466 – 1469	\$ 3,165.52
590	1470 – 1483	\$ 7,765.35
	TOTAL	\$104,328.58

Declare WSU Extension Office items to be disposed of: Inventory #716, #2607, #2715, #12529, and #9991

Correspondence Received

Janet Cherry, P.E., Department of Health re: Office of Drinking Water State Revolving Fund (DWSRF) Emergency Loan Program

Notice of Marijuana License Application re: Marprod, 1199 West
Cunningham Road, Suite G, Othello (*corrected application*)

Adjournment @ 4:30 p.m.

Submitted:
s/Patricia J. Phillips
Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Roger L. Hartwig, Chairman
s/John N. Marshall, Vice-Chairman
s/Jeffrey W. Stevens, Commissioner