

## COMMISSIONERS' PROCEEDINGS

Adams County Courthouse  
Ritzville, Washington  
Regular Meeting

September 14, 2015  
(Monday)

**Call to Order @ 8:30 a.m.**

**Present:**

Chairman Roger L. Hartwig  
Vice-Chairman John N. Marshall  
Commissioner Jeffrey W. Stevens

[10:03:59 AM](#)

**Public Works**

Director O'Brien gave the weekly maintenance and solid waste report. O'Brien also reported on maintenance and operation projects noting the downstairs office remodel project is nearing completion and he is working with Central Services to resolve the elevator camera issue.

Engineer Yaeger reported on receiving a call regarding a hole on Birdwell Road noting the road will be closed until the repair is made, approximately two to three days. Yaeger also noted FHWA and Highways and Local Programs will be auditing the Booker and Bench overlay projects from last year with the focus being time cards and rental rates.

[11:01:02 AM](#)

**Recess @ 12:00**

**Reconvene @ 1:00 p.m.**

**Budget Workshop – Assessor**

Fund #001/040 was reviewed with Assessor Brewer. Brewer noted that travel and tuition line items remain higher due to employees seeking accreditation. A capital outlay item (desk) was noted.

**Budget Workshop – Sheriff's Department**

Interim Sheriff Wagner and staff met to review the following departmental budgets: #001/065 Police Operations; #001/070 Care and Custody; #103

E-911; 001/112 Jail Inmate Reserve; #001/130 Drug Enforcement; and, 001/131 RSO.

Wagner noted a request for two additional deputies as well as three additional corrections officers. E-911 Coordinator Angie Fode requested a full-time position be added to E-911 staff. Wagner also noted a request for technology related items from within the RSO fund.

**Consent Agenda**

Commissioner moved, seconded, to *approve the Consent Agenda*.

**Motion carried.**

Preliminary minutes of September 8, 2015

Vouchers audited and certified by the Adams County Auditor as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090 and recorded on a listing, which was made available to the Board. These vouchers were listed as follows:

<u>Fund</u>	<u>Control Number</u>	<u>Amount</u>
001	158220 – 158248	\$ 91,958.28
103	158249	\$ 8.00
104	158250 – 158258	\$ 2,592.00
107	158259	\$ 750.00
112	158260	\$ 308.00
116	158261	\$ 14.85
117	158262 – 158263	\$ 279.08
131	158264	\$ 9,200.28
166	158265 – 158274	\$ 3,549.43
502	158275 – 158284	\$ 40,185.90
108	1777	\$ 1,113.35
108	Hand Pay	\$ 33,396.00
115	1778 – 1783	\$ 48,905.96
321	1784	\$ 2,326.32
401	1785 – 1789	\$ 33,094.16
501	1790 – 1791	\$ 2,525.51
590	1792 – 1808	\$ 57,729.87
	TOTAL	\$327,936.99

**Resolution No. R-027-2015 In the Matter of Transferring Funds from Current Expense Fund #001 to Courthouse O&M Fund #501**

**Permanent Minutes Signed**

August 31, 2015 and September 2, 2015

**Correspondence Received**

Notice of Marijuana License Application re: Salmon Creek  
Sinsemilla, 1199 W. Cunningham Road, Ste. C1, Othello

City of Ritzville re: Notice of Complete Application and Public  
Hearing on Variance Request

Lind Block Watch Members re: Consideration of Sheriff  
Appointment

**Adjournment @ 4:30 p.m.**

Submitted:

s/Patricia J. Phillips  
Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS  
ADAMS COUNTY, WASHINGTON  
s/Roger L. Hartwig, Chairman  
s/John N. Marshall, Vice-Chairman  
s/Jeffrey W. Stevens, Commissioner

**RESOLUTION NO. R-027-2015**

**ORDER OF BOARD OF COUNTY COMMISSIONERS  
ADAMS COUNTY, WASHINGTON**

**IN THE MATTER OF TRANSFERRING FUNDS FROM CURRENT EXPENSE FUND  
#001 TO COURTHOUSE O&M FUND #501.**

**WHEREAS**, funds were allocated in the Current Expense Fund #001 for the operation of the Courthouse O&M Fund #501; and

**THEREFORE BE IT HEREBY RESOLVED** that One hundred thousand and no/100 dollars (\$100,000) be transferred from Current Expense Fund #001 Bars 597.18.00.01 to the Courthouse O&M Fund #501 Bars 397.18.30.00.

**DATED** this 14th day of September, 2015.

BOARD OF COUNTY COMMISSIONERS  
ADAMS COUNTY, WASHINGTON  
s/Roger L. Hartwig, Chairman  
s/John N. Marshall, Vice Chairman  
s/Jeffrey W. Stevens, Commissioner

ATTEST:  
s/Patricia J. Phillips  
Clerk of the Board