

## COMMISSIONERS' PROCEEDINGS

Adams County Courthouse  
Ritzville, Washington  
Regular Meeting

September 28, 2015  
(Monday)

**Call to Order @ 8:30 a.m.**

**Present:**

Chairman Roger L. Hartwig  
Commissioner Jeffrey W. Stevens

**Absent:**

Vice-Chairman John N. Marshall

**Budget Workshop – WSU Extension**

WSU Extension Coordinator Aaron Esser reviewed Fund #095 with the Board noting an increase in office rent for 2016 and an increase in professional services that will include \$8,000 to assist Lincoln County with payroll of a new 4-H Specialist position that will cover Adams and Lincoln Counties. Esser also discussed the possibility of replacing the van currently in use by WSU Extension staff with a pool vehicle.

[9:59:37 AM](#)

**Public Works**

Public Works Director O'Brien reported on maintenance of roads for harvest. Updates were provided on solid waste operations and courthouse maintenance.

Engineer Yaeger requested authorization to proceed with the purchase of snow plows for the supervisor vehicles with a quote received from Cobalt Truck in the amount of \$6,130. Based upon the recommendation of the Public Works Department, Board **consensus authorized Yaeger to move forward with ordering snow plows for the supervisor vehicles.**

**McManamon Road Bridge**

Engineer Yaeger provided an update on the progress of the McManamon Road Bridge project noting he has made contact with a representative from the Bureau of Reclamation and will request Prosecutor Flyckt contact

the representative directly in order to convey the documentation needed by Adams County in order to move forward with the project.

[10:24:36 AM](#)

**Recess @ 12:00**

**Reconvene @ 1:00 p.m.**

[2:05:16 PM](#)

**Public Defender Contract**

Prosecutor Flyckt met to discuss the final draft of the Public Defender Contract covering the term 2016-2020 noting the requested changes were incorporated and agreed upon items were included in the agreement. Flyckt noted that Superior Court Judge Dixon has approached him with concerns on the availability of the public defenders present in court following a felony arrest. Judge Dixon does not feel that being present by telephone is adequate and wants a defender physically present in the courtroom during a hearing. Prior to the Board executing the agreement, Prosecutor Flyckt would like to meet again with the Board and Attorney Scudder to discuss modifying the agreement to address Judge Dixon's concerns.

[2:20:12 PM](#)

[2:29:44 PM](#)

**Integrated Health Care Services (via telephone)**

Director Guse met with the Board via telephone regarding the Low Income Housing Contract. Guse's department currently administers the program and has found it difficult to meet the demands of the state with the funding provided. Guse requested the Board re-evaluate the Health Department's involvement in the administration of the program.

The Board requested Guse provide data on the actual hours her department has spent administering the Low Income Housing program for discussion prior to 2016 contract renewal.

[2:38:55 PM](#)

**County Public Services Building**

Commissioner Stevens moved, Hartwig seconded, to *approve and execute the following documents pursuant to Transaction No. 0091-2-1: The Application of a Refinancing of Lease 0091-1-1 Regarding the Acquisition and Remodel of the Building Located at 425 E. Main Street, Othello, Washington:*

- Local Agency Site lease, Series 2015C by and between Adams County, WA, as lessor and the Washington Finance Officers Association, as lessee;
- Memorandum of Local Agency Site Lease, Series 2015C;
- Local Agency Financing Lease, Series 2015C;
- Memorandum of Local Agency Financing Lease;
- Local Agency Tax Certificate (Real Property); and,
- Certificate Designating Authorized Agency Representatives

**Motion carried.**

**Consent Agenda**

Commissioner Stevens moved, Hartwig seconded, to *approve the Consent Agenda*. **Motion carried.**

Preliminary minutes of September 21 and 23, 2015

Vouchers audited and certified by the Adams County Auditor as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090 and recorded on a listing, which was made available to the Board. These vouchers were listed as follows:

<u>Fund</u>	<u>Control Number</u>	<u>Amount</u>
001	158494 – 158531	\$ 21,712.63
103	158532 – 158533	\$ 600.87
104	158534 – 158541	\$ 9,806.98
105	158542 – 158545	\$ 35,416.67
106	158546 – 158549	\$ 3,248.02
109	158550	\$ 608.04
112	158551 – 158552	\$ 646.75
114	158553 – 158554	\$ 1,052.70
117	158555 – 158556	\$ 425.22
119	158557 – 158558	\$ 1,340.12
123	158559 – 158560	\$ 166.03
131	158561 – 158562	\$ 2,480.65
502	158563 – 158564	\$ 430.96
108	1866 – 1872	\$ 6,712.70
115	1873 – 1883	\$286,261.84
321	1884	\$ 15,314.94
401	1885 – 1890	\$ 12,948.64
501	1891 – 1897	\$ 2,446.29
590	1898 – 1913	\$ 7,749.57

TOTAL

\$409,369.62

**Resolution No. R-028-2015 In the Matter of Transferring Funds  
from Current Expense Fund #001 to Adams County Fair Fund #108**

**Permanent Minutes Signed**

September 14 and 16, 2015

**Correspondence Received**

Department of Health and Human Services re: Adams County  
survey

**Adjournment @ 4:00 p.m.**

Submitted:  
s/Patricia J. Phillips  
Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS  
ADAMS COUNTY, WASHINGTON  
s/Roger L. Hartwig, Chairman  
-absent-  
John N. Marshall, Vice-Chairman  
s/Jeffrey W. Stevens, Commissioner

**RESOLUTION NO. R-028-2015**

**ORDER OF BOARD OF COUNTY COMMISSIONERS  
ADAMS COUNTY, WASHINGTON**

**IN THE MATTER OF TRANSFERRING FUNDS FROM CURRENT EXPENSE FUND  
#001 TO ADAMS COUNTY FAIR FUND #108.**

**WHEREAS**, funds were allocated in Current Expense Fund #001 for the support of Adams  
County Fair Fund #108;

**THEREFORE BE IT HEREBY RESOLVED** that Forty-five thousand and no/100's dollars  
(\$45,000) be transferred from Current Expense Fund #001 Dept. 099 Bars 597.73.00.01 to Adams  
County Fair Fund #108 Bars 397.75.00.00.

**DATED** this 28<sup>th</sup> day of September, 2015.

BOARD OF COUNTY COMMISSIONERS  
ADAMS COUNTY, WASHINGTON  
s/Roger L. Hartwig, Chairman  
s/John N. Marshall, Vice Chairman  
s/Jeffrey W. Stevens, Commissioner

ATTEST:  
s/Patricia J. Phillips  
Clerk of the Board