

## COMMISSIONERS' PROCEEDINGS

Adams County Courthouse  
Ritzville, Washington  
Regular Meeting

October 5, 2015  
(Monday)

**Call to Order @ 8:30 a.m.**

**Present:**

Chairman Roger L. Hartwig  
Vice-Chairman John N. Marshall

**Absent:**

Commissioner Jeffrey W. Stevens

**Corrections Equipment**

Sheriff Wagner met with the Board to report on the delivery progress of the refrigerator and freezer units obtained free of charge from Fort Lewis, WA. The Board recommended Sheriff Wagner continue to research costs from professional moving companies to have the units delivered to Ritzville.

**Budget Workshop – Treasurer**

Treasurer Danekas reviewed the 2016 budget for the Treasurer's Office, noting personnel costs will decrease due to a retirement in her office. Danekas requested an additional \$750 in the operational and supplies budget.

[10:11:00 AM](#)

**Public Works**

Public Works Director O'Brien reported on maintenance of roads for harvest. Updates were provided on solid waste operations; the fairgrounds; M&O projects; and, the status of vacancies in his department.

Engineer Yaeger provided an update on the Marcellus Road project and the McManamon Road bridge project.

[10:46:10 AM](#)

**Recess @ 12:00**

**Reconvene @ 1:00 p.m.**

[1:28:30 PM](#)

### **Public Defender Contract**

Prosecutor Flyckt and Public Defender Barrett Scudder met with the Board to address concerns regarding coverage provided to defendants for first appearance felony matters in Superior Court. Attorney Scudder agreed to modify the Public Defender contract to provide an attorney be present for felony matters when court mandated, provided reasonable notice has been given the attorney. Attorney Scudder will make the necessary changes and forward the contract to Prosecutor Flyckt for review prior to presenting it to the Board for approval.

The Board and Attorney Scudder also discussed the defenders' process of meeting with clients as well as the cost of subpoena service and process.

[2:07:29 PM](#)

[2:11:34 PM](#)

### **Entrance Conference for Accountability Audit 2014**

Lucila Sanchez, Assistant State Audit Manager and Shelby Bigness, State Audit Lead, conducted the Entrance Conference for the Accountability Audit 2014. Inquiry was made of any specific areas of concern that the county wished to have included in the scope of the audit. There were none noted at this time. Audit cost is estimated at \$15,505, plus travel. The report is expected to be issued by October, 2015 month end.

[2:31:49 PM](#)

[2:37:06 PM](#)

### **Federal/Financial Audit 2013**

Representatives from the State Auditor's Office met with the Board to discuss costs incurred by the county for the 2013 Federal/Financial Audit. The county was billed \$29,031.42 for the audit and contested \$6,751.23 of that amount. The county's position is that due to extraordinary circumstances during the audit, which included errors made by state staff on site and the unwillingness to furnish county staff with requested documents, an independent financial consultant was hired by the county and compensated in the amount of \$6,751.23.

The state, at this time, is unwilling to compromise on the costs of the audit stating additional work was required by the audit staff to reconcile the county's financial statements resulting in increased audit charges.

Chairman Hartwig closed the meeting stating the auditor's concerns will be taken under consideration. No action was taken pending further review by the Board.

Those present from the State Auditor's Office were Kelly Collins, Director of Local Audit; Ginny Waltman, Audit Manager; Lucila Sanchez, Assistant Audit Manager; and Shelby Bigness, Audit Lead. Also present were Prosecutor Flyckt, Auditor Hunt, Treasurer Danekas, and Public Works Director O'Brien.

[3:24:52 PM](#)

### **Budget Workshop – Auditor**

Auditor Hunt met with the Board to review the budget for the following funds/departments:

Current Expense Fund #001: #001/023 and #001/099  
Funds #105 and #116

Auditor Hunt noted an increase in election costs in 2016 due to a presidential election noting that those costs are reimbursed 100% by the state. Hunt noted an increase in the training budget.

### **County Public Services Building**

Due to an error in the processing of the refinancing documents the Washington State Treasurer's Office requested two copies, with original signatures, be executed and resubmitted for consideration.

Commissioner Marshall moved, Hartwig seconded, to *approve and execute the following documents pursuant to Transaction No. 0091-2-1: The Application of a Refinancing of Lease 0091-1-1 Regarding the Acquisition and Remodel of the Building Located at 425 E. Main Street, Othello, Washington:*

- Local Agency Site lease, Series 2015C by and between Adams County, WA, as lessor and the Washington Finance Officers Association, as lessee;
- Memorandum of Local Agency Site Lease, Series 2015C;
- Local Agency Financing Lease, Series 2015C;
- Memorandum of Local Agency Financing Lease; and,
- Local Agency Tax Certificate (Real Property)

**Motion carried.**

**Consent Agenda**

Commissioner Marshall moved, Hartwig seconded, to *approve the Consent Agenda*. **Motion carried.**

Preliminary minutes of September 28, 2015

Vouchers audited and certified by the Adams County Auditor as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090 and recorded on a listing, which was made available to the Board. These vouchers were listed as follows:

<u>Fund</u>	<u>Control Number</u>	<u>Amount</u>
001	158580 – 158605	\$16,552.31
103	158606 – 158607	\$ 5,814.63
104	158608 – 158617	\$ 4,273.96
112	158618	\$ 323.75
116	158619 – 158620	\$14,898.05
117	158621 – 158622	\$ 702.99
122	158623 – 158629	\$ 8,125.38
123	158630 – 158632	\$ 2,291.63
131	158633	\$ 49.53
502	158634 – 158636	\$ 1,955.38
108	1914 – 1915	\$ 603.22
115	1916 – 1923	\$ 6,528.51
401	1924	\$ 8.08
501	1925 – 1926	\$ 176.71
590	1927 – 1936	\$ 5,551.54
	TOTAL	\$67,855.67

**Permanent Minutes Signed**

September 21 and 23, 2015

**Correspondence Received**

Kim Yoon-joo, Mayor of Gunpo, Gyeonggi Province, Republic of Korea re: thank you letter for hospitality shown visiting Korean delegation

Notice of Marijuana License Application re: P.N.W. Growers, 1890 East Lee Road, Othello

Notice of Marijuana License Application re: Agro Technic, 1199 West Cunningham Road, Ste. Q, Othello

Department of Health and Human Services re: National Health and Nutrition Examination Survey taking place in Adams County

**Adjournment @ 4:30 p.m.**

Submitted:

s/Patricia J. Phillips

Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS

ADAMS COUNTY, WASHINGTON

s/Roger L. Hartwig, Chairman

s/John N. Marshall, Vice-Chairman

-absent-

Jeffrey W. Stevens, Commissioner