

## **COMMISSIONERS' PROCEEDINGS**

**Adams County Courthouse  
Ritzville, Washington  
Regular Meeting**

**October 12, 2015**  
(Monday)

**Call to Order @ 8:30 a.m.**

**Present:**

Chairman Roger L. Hartwig  
Vice-Chairman John N. Marshall  
Commissioner Jeffrey W. Stevens

**Budget Workshop – Public Works**

Budgets for 2016 were reviewed for the following funds under supervision of the Public Works Director:

#108 – Adams County Fair: Reviewed the Adams County Fairgrounds Capital Improvement Plan 2014 – 2024; discussed the possibility of purchasing a four wheeler out of capital outlay for use at the fairgrounds

#110 – Paths and Trails: No identified projects, expenditures are for routine maintenance only

#301 – Rodeo Lake: No changes in the budget from 2015

#324 – Capital Projects: No current or pending applications

#501 – O&M: Revenues and expenditures were reviewed.

#321: Capital Improvements: Priorities include carpet replacement on second floor of courthouse; completion of vacated WSU Extension area remodel; replacement of trees at Othello Public Services Building

#401 – Solid Waste: Salaries and benefits will increase from 2015 as well as insurance and utilities. The code enforcement expense was discussed.

**Recess @ 12:00**

**Reconvene @ 1:00 p.m.**

**Canvassing Board**

John N. Marshall will serve on the Canvassing Board for the November 3, 2015 General Election for the time frame of October 16, 2015 through November 24, 2015.

**Budget Workshop – Noxious Weed Control Board**

Noxious Weed Board Members Bill Dyck and Don Kagele, along with Coordinator Eric Bell reviewed revenues and expenditures for Fund #166.

**Session Closed to Public**

The Board was in a session closed to the public from 2:30 p.m. to 3:30 p.m. under RCW 42.30.110(1)(g): “To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee...; and, under RCW 42.30.140(4)(b) “that portion of a meeting during which the governing body is planning or adopting the strategy or position to be taken by the governing body during the course of any collective bargaining...”. Gary and Valerie Hunt, Human Resources, were present.

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**2015-2016 County Wide Crushing Project – ERP-799**

Commissioner Marshall moved, Stevens seconded, to *approve Resolution No. R-029-2015 In the Matter of Notice of Call for Bids for the 2015-2016 County Wide Crushing Project – ERP-799. Motion carried.* Bid opening was set for Monday, November 2, 2015 at 10:00 a.m. in Room 202 of the Adams County Courthouse, Ritzville.

**Consent Agenda**

Commissioner Stevens moved, Marshall seconded, to *approve the Consent Agenda. Motion carried.*

Preliminary minutes of October 5 and 7, 2015

September, 2015 Payroll in the amount of \$722,304.38; and Benefits in the amount of \$261,343.12 (Warrant # Series 525260-525407; Direct Deposit # Series 43074-43241; Benefit/Deduction # Series 1118411-1118431)

Vouchers audited and certified by the Adams County Auditor as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090 and recorded on a listing, which was made available to the Board. These vouchers were listed as follows:

| <u>Fund</u> | <u>Control Number</u> | <u>Amount</u> |
|-------------|-----------------------|---------------|
| 001         | 158637 – 158664       | \$ 8,182.34   |
| 103         | 158665 – 158671       | \$ 8,494.42   |
| 104         | 158672 – 158684       | \$ 6,757.88   |

|     |                 |    |            |
|-----|-----------------|----|------------|
| 112 | 158685          | \$ | 185.25     |
| 116 | 158686 – 158687 | \$ | 314.85     |
| 117 | 158688 – 158691 | \$ | 1,312.44   |
| 130 | 158692 – 158696 | \$ | 4,830.04   |
| 131 | 158697 – 158699 | \$ | 701.82     |
| 322 | 158700          | \$ | 185,813.29 |
| 502 | 158701 – 158712 | \$ | 11,403.41  |
| 108 | 1940 – 1942     | \$ | 3,301.29   |
| 115 | 1943 – 1957     | \$ | 35,115.05  |
| 401 | 1958 – 1966     | \$ | 9,940.14   |
| 501 | 1967 – 1972     | \$ | 11,538.84  |
| 590 | 1973 – 1992     | \$ | 34,579.21  |
|     | TOTAL           | \$ | 322,470.27 |

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**Permanent Minutes Signed**

September 28, 2015

**Correspondence Received**

Barrett J. Scudder, Attorney re: Public Defender Quarterly Report for 3<sup>rd</sup> Quarter, 2015

Adams County Noxious Weed Control Board re: Agenda for October 13, 2015 Meeting and Minutes of July 14, 2015

**Adjournment @ 4:30 p.m.**

Submitted:

s/Patricia J. Phillips

Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS  
ADAMS COUNTY, WASHINGTON  
s/Roger L. Hartwig, Chairman  
s/John N. Marshall, Vice-Chairman  
s/Jeffrey W. Stevens, Commissioner

RESOLUTION NO. R-029-2015

NOTICE TO CONTRACTORS

**County of Adams  
Department of Public Works  
Ritzville, Washington**

**Sealed bids will be received** by Adams County at the office of the Board of County Commissioners located in the courthouse at 210 W. Broadway, Ritzville, Washington 99169, **until 10:00 a.m., Monday, November 2, 2015** and will be opened and publicly read on Monday, November 2, 2015 at 10:00 a.m. for the following construction improvements:

**2015 / 2016 County Wide Crushing Project, ERP-799  
The production and stockpiling of approximately 123,000 tons of various mineral aggregates at four (4) separate sites (Marcellus Site #17, Dugger Loop Site #2, Campbell Site #37 and Schrag Site #67) in Adams County, all in accordance with the attached Contract Plans, Contract Provisions and the Standard Specifications.**

All bid proposals shall be accompanied by a bid proposal deposit in cash, certified check, cashier's check or surety bond in amount equal to five percent (5%) of the amount of such bid proposal. Should the successful bidder fail to enter into such contract and furnish satisfactory performance bond within the time stated in the specifications, the bid proposal deposit shall be forfeited to the County of Adams. All checks and bonds shall be made payable to the Adams County Treasurer.

The Board of Adams County Commissioners reserves the right to reject any or all bids, to waive informalities or irregularities in the bids or in the bidding, if the best interest of Adams County will be served, or to accept the bid, which in their opinion best serves the interest of Adams County.

COMMISSIONERS' PROCEEDINGS continued – October 12, 2015

Maps, plans, specifications, and proposals may be obtained from the office of the Department of Public Works, 210 W. Alder, Ritzville, Washington, 99169; phone (509) 659-3276.

Informational copies of maps, plans and specifications are on file for inspection in the office of the Adams County Engineer in Ritzville, Washington, and the chapter office of the Associated General Contractors of America in Spokane, Washington.

The Recipient, in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d to 2000d-4 and Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-assisted programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises as defined at 49 CFR Part 26 will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, national origin, or sex in consideration for an award.

**DATED** this 12<sup>th</sup> day of October, 2015.

BOARD OF COUNTY COMMISSIONERS  
ADAMS COUNTY, WASHINGTON  
s/Roger L. Hartwig, Chairman  
s/John N. Marshall, Vice-Chairman  
s/Jeffrey W. Stevens, Commissioner

ATTEST:  
s/Patricia J. Phillips  
Clerk of the Board