

COMMISSIONERS' PROCEEDINGS

Adams County Courthouse
Ritzville, Washington
Regular Meeting

October 19, 2015
(Monday)

Call to Order @ 8:30 a.m.

Present:

Chairman Roger L. Hartwig
Vice-Chairman John N. Marshall
Commissioner Jeffrey W. Stevens

Correction to Minutes of September 28, 2015
Integrated Health Care Services

The September 28, 2015 minutes stated "Guse requested the Board re-evaluate the Health Department's involvement in the administration of the program". The sentence is corrected to read "Guse requested the Board re-evaluate the Department's involvement in the administration of the program".

[9:59:56 AM](#)

Public Works

Public Works Director O'Brien gave the weekly road maintenance report; noted that quotes have been requested for electrical adjustments for the new refrigerator and freezer units for the jail; and, reported on the progress of the downstairs office remodel.

Engineer Yaeger reported on the progress of the Marcellus Road project as well as Johnson and Lee Road projects. Yaeger updated the Board on the progress of the McManamon Bridge right of way certification.

Solid Waste

Commissioner Stevens moved, Marshall seconded, to *authorize the Chairman to sign the Waste 2 Resources Coordinated Prevention Grant Program Agreement W2RCPG-1517-AdCoPW-00055 between the State of Washington Department of Ecology and Adams County (Public Works) for the period July 10, 2015 through June 30, 2017 in the amount of \$163,401.33 (\$122,551 State Portion; \$40,850.33 County portion) to*

provide Moderate Risk Waste, Waste Reduction and Recycling, and Organics programs. Motion carried.

Public Works Equipment

Public Works Director O'Brien reported on quotes received to replace the tanks and relocate the hydraulic tanks to the exterior of the trucks on both the Ritzville and Lind flusher trucks with a budget amount set at \$25,000 each or \$50,000 total. Quotes were received from four suppliers: Carlson Sheet Metal, Spokane, WA (\$33,000); Randco Tanks, Kelso, WA (\$20,210); Clyde West, Spokane, WA (\$24,625); and, Smith Equipment and Welding, Prineville, OR (\$23,186). Quotes do not include tax.

Based upon the recommendation of the Public Works Department, **Board consensus authorized moving forward with Randco Tanks, Kelso, WA to complete the work with a quoted price of \$20,210 plus sales tax for a total price of \$21,766.17 per vehicle.** Additional costs will include Adams County Public Works mechanics completing the plumbing; pump; and, hydraulics.

2015/2016 County Wide Crushing Project

Engineer Yaeger filed per RCW 36.77.010 the Contract Plans & Provisions for ERP 799 2015/2016 County Wide Crushing Project.

[10:55:04 AM](#)

[11:06:06 AM](#)

FRP Financial

Michael and Joy Otis, FRP, presented preliminary rate proposals reporting no increase in the dental rates for 2016. The medical insurance rates with the county's current provider are expected to increase.

Employee flu shots were discussed. Employees covered by Aetna Health Insurance will be offered flu shots free of charge. Locations and times will be determined.

ACA Employer Reporting

At the request of Michael and Joy Otis, FRP Financial, a telephone conference was held between the Board and Heidi Otto, Total Administrative Services Corporation (TASC) to discuss the Affordable Care Act Employer Reporting requirements for Adams County. TASC is a third party administrator specializing in ACA Employer Reporting

compliance administration and presented a proposal for services. Due to the complexity of reporting requirements, Payroll Deputy Bowman felt it beneficial to contract with TASC initially to ensure compliance. Further consideration of this matter will be given prior to Board approval.

[12:05:59 PM](#)

Recess @ 12:05

Reconvene @ 1:00 p.m.

[1:31:52 PM](#)

Johnson Road Project #1

Commissioner Marshall moved, Stevens seconded, to *authorize the Chairman to sign the Agreement for Consulting Services between Adams County and Architectural History & Archaeology! LLC (AHA!), Spokane Valley, WA for a Cultural Resources Survey for Johnson Road Project #1 (CRP-870176) in the amount of \$3,293.75. Motion carried.*

[1:34:12 PM](#)

[2:06:35PM](#)

WSU Learning Center

Ritzville resident Ann Olson updated the Board on the progress of a training center for workforce development program that she is hoping to implement in Ritzville. Olson is working with WSU Extension Coordinator Aaron Esser to develop a learning center that will be housed at the Ritzville WSU Extension office and available to the public.

[2:19:03 PM](#)

Budget Workshop – Superior Court

Judge Dixon and Court Administrator Bauer reviewed the preliminary 2016 budget for Fund #001/010 noting an increase requested in the lawyer fees; investigative services; and, jury fees line items. Judge Dixon requested the Board consider salary increases for the juvenile department staff as well as the Juvenile Court Administrator.

Budget Workshop – Juvenile Court

Juvenile Court Administrator Garza reviewed the preliminary 2016 budget for Fund #001/085. Program reimbursement revenues were discussed along with program expenses.

Consent Agenda

Commissioner Marshall moved, Stevens seconded, to *approve the Consent Agenda. Motion carried.*

Preliminary minutes of October 12 and 14, 2015

Vouchers audited and certified by the Adams County Auditor as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090 and recorded on a listing, which was made available to the Board. These vouchers were listed as follows:

<u>Fund</u>	<u>Control Number</u>	<u>Amount</u>
001	158713 – 158754	\$27,854.36
001	Hand Pays	\$ 1,122.21
103	158755	\$ 116.64
104	158756 – 158759	\$13,249.95
112	158760 – 158761	\$ 351.45
117	158762 – 158763	\$ 1,559.69
122	158764 – 158771	\$12,704.25
131	158772	\$ 500.00
166	158773 – 158784	\$ 1,483.19
502	158785 – 158787	\$ 1,380.73
108	1994	\$ 30.54
115	1995 – 2013	\$20,587.05
401	2014 – 2017	\$ 8,683.94
501	2018	\$ 15.92
590	2019 – 2037	\$ 7,892.23
	TOTAL	\$97,532.15

Permanent Minutes Signed

October 5 and 7, 2015

Correspondence Received

Kyya Grant, President, Adams County Pet Rescue re: thank you letter

Brandon West, Attorney re: Public Defender Quarterly Report for 3rd Quarter, 2015

Kyle R. Smith, Attorney re: Public Defender Quarterly Report for 3rd Quarter, 2015

Rebecca Perez-Ozuna, Deputy City Clerk, City of Othello re: Ordinance No. 1439 – Annexation of Parcel #210 045 101 0100

Notice of Marijuana License Application re: P.N.W. Growers, 1891 East Lee Road, Washtucna, WA

Adjournment @ 4:30 p.m.

Submitted:
s/Patricia J. Phillips
Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Roger L. Hartwig, Chairman
s/John N. Marshall, Vice-Chairman
s/Jeffrey W. Stevens, Commissioner