

COMMISSIONERS' PROCEEDINGS

Adams County Courthouse Ritzville, Washington Regular Meeting

November 9, 2015
(Monday)

Call to Order @ 8:30 a.m.

Present:

Chairman Roger L. Hartwig
Vice-Chairman John N. Marshall
Commissioner Jeffrey W. Stevens (absent until 1:00 p.m.)

[10:06:09 AM](#)

Public Works

Public Works Director O'Brien and Engineer Yaeger provided the weekly update on:

- Road Maintenance
- Fairgrounds (noting winterization is continuing)
- Courthouse Maintenance (noting flooring samples have arrived; Simplex Grinnell will be conducting an overall fire protection test of the system this week including smoke detectors, sprinkler systems, fire alarms and panel; a quote has been requested from Pro-Mechanical to complete electrical work for the new refrigerator/freezer units in the jail)
- Solid Waste
- Lind Warden Road Closure
- Calloway Road Closure (noting the road is scheduled to be closed November 9, 2015 through March, 2016 for the East Columbia Basin Irrigation District to complete canal work on the Duck Pond Bridge)
- Marcellus Road Project (noting work will continue as weather allows)
- McManamon Road Bridge Project
- Bridge Inspections (noting inspections are in progress and will be completed by the end of November)

2015-2016 County Wide Crushing Contract

Commissioner moved, seconded, to *accept and authorize the Chairman to sign the 2015-2016 County Wide Crushing Contract and Contract Bond with Seubert Excavators, Inc., Cottonwood, Idaho.* **Motion carried.**

Town of Hatton Railroad Crossing

Engineer Yaeger reported that Burlington Northern Santa Fe (BNSF) Railroad expressed a desire to petition the UTC to close the Hampton Road crossing at the Town of Hatton. Yaeger requested Board approval to respond to BNSF in the form of a letter stating the public crossing is necessary for the property owners on the east side of the tracks and a desire to discuss options other than making the public crossing a private crossing. **Board consensus authorized Yaeger to move forward with a response to BNSF regarding the crossing.**

Shared Vacation Leave

The Board approved by **consensus the requested sharing of vacation time on behalf of Public Works employee (Rodney Main).**

[11:02:17 AM](#)

[11:06:51 AM](#)

FRP Financial

Health insurance broker Michael Otis of FRP Financial met with the Board to report that Voya has announced a rate pass for 2016 for employee life insurance rates. Otis noted he has received a better rate quote from another company and he will continue to research options for the county.

[11:21:05 AM](#)

Recess @ 12:00

Reconvene @ 1:00 p.m.

[1:33:35 PM](#)

Affordable Care Act Reporting

Auditor Hunt and Payroll Deputy Bowman met with the Board to request guidance on the Affordable Care Act (ACA) reporting requirements for junior taxing districts. The County has contracted with Total Administrative Service Corporation (TASC) to meet the reporting requirements of the ACA. Each junior taxing district has an EIN number apart from the Adams County EIN number, therefore, responsible for ACA reporting under their respective EIN numbers. The Board by **consensus opted to require individual junior taxing districts complete their ACA reporting requirements under their respective Employee Identification Numbers.**

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[2:04:56 PM](#)

Finance Committee Meeting

Treasurer Danekas called the Finance Committee to order at 2:06 p.m. Present were Committee members Roger L. Hartwig, Commissioner Chairman and Auditor Hunt. Commissioners Stevens and Marshall were present.

Reviewed were the following:

- Adams County Investment Portfolio
- Adams County Investment Firms
- Interlocal Agreement between Adams County and the City of Othello for judicial services
- Diversion of County Road Property Tax
- ESSB 6050 Funds

The Finance Committee adjourned at 3:03 p.m.

[3:03:33 PM](#)

[3:06:36 PM](#)

Public Defender Contract

Prosecutor Flyckt and Attorney Barrett Scudder met to discuss additional costs for services should the court require the public defenders be present at every defendant appearance. Scudder feels a greater expectation of the types of appearances for defendants is requested beyond the current contract requirement and presented projected costs for appearances four to five days per week rather than the two days per week as reflected in the current draft contract.

Prosecutor Flyckt suggested the coverage portion of the public defender contract be reviewed prior to final approval.

[3:28:42 PM](#)

[3:45:20 PM](#)

Voluntary Stewardship Program

Prosecutor Flyckt met with the Board to discuss his review of the Voluntary Stewardship Program contract between Adams County and Washington State Conservation Commission. Flyckt will further research the requirements of the contract to ensure the County has met the criteria of the RCW's establishing participation in the program. No action was taken at this time.

[3:57:56 PM](#)

Adams County Budget 2016

Public hearings on the preliminary 2016 Adams County Budget were set for Monday, November 30, 2015 and December 7, 2015 at 2:00 P.M. in

Room 202 of the Adams County Courthouse, 210 W. Broadway, Ritzville, Washington.

Consent Agenda

Commissioner Stevens moved, Marshall seconded, to *approve the Consent Agenda*. **Motion carried.**

October, 2015 Payroll in the amount of \$691,365.49; and Benefits in the amount of \$256,040.89 (Warrant Series 525417-525538; Direct Deposit # Series 43350-43517; Benefit/Deduction # Series 1119044-1119063)

Vouchers audited and certified by the Adams County Auditor as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090 and recorded on a listing, which was made available to the Board. These vouchers were listed as follows:

<u>Fund</u>	<u>Control Number</u>	<u>Amount</u>
001	159034 – 159072	\$31,772.59
001	Hand Pays	\$ 1,611.57
103	159073 – 159076	\$ 893.35
104	159077 – 159104	\$20,641.79
112	159105	\$ 106.75
114	159106	\$ 150.76
116	159107	\$ 19.21
117	159108 – 159111	\$ 833.77
123	159112	\$ 1,875.00
130	159113	\$ 1,500.00
131	159114	\$ 10.76
502	159115 – 159121	\$ 7,707.17
108	152121 – 152123	\$ 4,755.91
115	152124 – 152134	\$10,293.33
401	152135 – 152140	\$ 1,254.39
501	152141 – 152148	\$11,983.22
590	152149 – 152159	\$ 3,032.42
	TOTAL	\$98,441.99

Correspondence Received

Clearwater Supply re: letter of appreciation for use of County facilities for recycling site

Adjournment @ 4:45 p.m.

Submitted:

s/Patricia J. Phillips

Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS

ADAMS COUNTY, WASHINGTON

s/Roger L. Hartwig, Chairman

s/John N. Marshall, Vice-Chairman

s/Jeffrey W. Stevens, Commissioner