

## COMMISSIONERS' PROCEEDINGS

### Adams County Courthouse Ritzville, Washington Regular Meeting

June 6, 2016  
(Monday)

**Call to Order @ 8:30 a.m.**

**Present:**

Chairman John N. Marshall  
Vice-Chairman Jeffrey W. Stevens  
Commissioner Roger L. Hartwig

**Agreement between City of Othello and Adams County Regarding  
RCW 39.34.180**

Chairman Marshall reviewed concerns that were raised during a meeting held on June 1, 2016 with City of Othello representatives regarding the Interlocal Agreement between the City of Othello and Adams County regarding RCW 39.34.180. A follow up meeting for further discussion is scheduled for June 14, 2016.

[10:03:18 AM](#)

**Public Works**

Director O'Brien and Engineer Yaeger provided updates on the following:

- Road Maintenance tasks, noting seal coating will begin June 20
- Spraying when weather permits
- Status of Lee Road fuel spill clean-up
- Status of Johnson Road and Marcellus Road projects
- Fairgrounds, noting a meeting with Avista Utilities is planned to discuss the location for, and determine the final costs of, a pad mounted transformer
- Courthouse maintenance and operations tasks

**City of Othello QUADCO Grant**

Director O'Brien reported on correspondence the Public Works Department received from the City of Othello regarding Othello's receipt of a QUADCO grant for a study of the SR26 and 14<sup>th</sup> Avenue intersection; and, the SR24 and Bench Road intersection. The project has been

identified as a \$50,000 project with \$25,000 being funded through QUADCO. Othello has requested Adams County contribute matching funds in the amount of \$7,000. Director O'Brien will request a detailed scope of work of the study prior to making a recommendation.

[10:55:03 AM](#)

[11:00:53 AM](#)

### **Fireworks**

It being the time and place set for the public hearing on the proposed ordinance amending Adams County Code Chapter 8.12 entitled "Fireworks", Chairman Marshall called the public hearing to order at 11:00 a.m.

Prosecutor Flyckt reviewed the proposed ordinance and determined the draft was in correct form. Emergency Management Director Weise noted the decision to ban the sale and/or use of fireworks will be made by the Board following the recommendation of the Emergency Management Director with the input of the county fire districts. The ban will only affect the unincorporated areas of the county.

Public comment was received from Amy Galbreath. There were no other members of the public present.

Chairman Marshall closed the public hearing at 11:26 a.m. Per legal advertisement, an additional public hearing will be held on Wednesday, June 8, 2016 at 11:00 a.m. in Othello.

[11:26:17 AM](#)

**Recess @ 12:00**

**Reconvene @ 1:00 p.m.**

### **Public Disclosure Document**

Treasurer Danekas presented, pursuant to RCW 42.17A.470, a Public Disclosure Statement regarding entity investments. Chairman Marshall signed the document.

[1:59:09 PM](#)

### **E911**

E911 Coordinator Fode requested and received by **consensus authorization to move forward with the purchase of batteries at a cost of \$2,000 for UPS equipment in her department with funding from the state contract under the equipment maintenance portion of the contract.** Installation of the batteries is included in the cost.

[2:12:08 PM](#)

[3:53:54 PM](#)

**Johnson Road Project #1 (CRP-176)**

Commissioner Hartwig moved, Stevens seconded, to **approve Resolution No. R-013-2016 In the Matter of Notice to Contractors for Construction Improvements on Johnson Road Project #1 (CRP-176). Motion carried.** Bid opening was set for Tuesday, July 5, 2016 at 10:00 a.m. in Room 202 of the Adams County Courthouse, Ritzville.

**Consent Agenda**

Commissioner Stevens moved, Hartwig seconded, to **approve the Consent Agenda. Motion carried.**

Preliminary minutes of May 31, 2016

Vouchers audited and certified by the Adams County Auditor as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090 and recorded on a listing, which was made available to the Board. These vouchers were listed as follows:

| <u>Fund</u> | <u>Control Number</u> | <u>Amount</u> |
|-------------|-----------------------|---------------|
| 001         | 162018 – 162048       | \$ 28,950.43  |
| 001E        | 162049                | \$ 128.06     |
| 103         | 162050 – 162057       | \$ 3,244.13   |
| 104         | 162058 – 162063       | \$ 7,105.26   |
| 112         | 162064 – 162065       | \$ 185.78     |
| 117         | 162066 – 162067       | \$ 404.59     |
| 123         | 162068                | \$ 90.88      |
| 130         | 162069                | \$ 201.76     |
| 131         | 162070                | \$ 193.84     |
| 322         | 162071                | \$ 26,360.87  |
| 502         | 162072 – 162078       | \$ 6,214.32   |
| 108         | 0796 – 0797           | \$ 1,266.83   |
| 115         | 0798 – 0807           | \$110,629.42  |
| 401         | 0808 – 0812           | \$ 4,115.80   |
| 501         | 0813 – 0815           | \$ 8,785.23   |
| 590         | 0816 – 0831           | \$ 12,402.44  |
|             | TOTAL                 | \$210,279.64  |

Declare Central Services items to be disposed of: Inventory #7027; #11693; #12212; #12879; #12903; #6994; Avaya Phone; HP Storage Works Ultrium; Two (2) Monitors; Power Vault; Four (4) Printers

[3:55:09 PM](#)

**Permanent Minutes Signed**

May 23 and 25, 2016

**Correspondence Received**

Jennifer L. Hoff, WSDOT Property and Acquisition Specialist re:  
WSDOT Surplus Property I.C. 6-01-04343, Tax Parcel Number:  
2735120230002

**Meeting Cancellation**

Due to a lack of quorum the regular meeting scheduled for Wednesday, June 15, 2016 was cancelled.

**Adjournment @ 4:00 p.m.**

Submitted:  
s/Patricia J. Phillips  
Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS  
ADAMS COUNTY, WASHINGTON  
s/John N. Marshall, Chairman  
s/Jeffrey W. Stevens, Vice-Chairman  
s/Roger L. Hartwig, Commissioner

**RESOLUTION NO. R-013-2016**

**NOTICE TO CONTRACTORS**  
County of Adams  
Department of Public Works  
Ritzville, Washington

**Sealed bids will be received** by Adams County at the office of the Board of County Commissioners located in the courthouse at 210 W. Broadway, Ritzville, Washington 99169, **until 10:00 a.m., Tuesday, July 5, 2016** and will be opened and publicly read on **July 5, 2016** at 10:00 a.m. for the following construction improvements:

**Johnson Road Project #1 (CRP-176) M.P 0.00 to M.P 3.99 - Muse Rd. to SR-26, by reconstruction of the roadway by removing existing surface, minor vertical and horizontal realignment, shoulder widening, installing roadside barriers, replacing drainage facilities (culverts), resurfacing the road with crushed surfacing and an Asphalt wearing surface and other work, all in accordance with the attached Contract Plans, Contract Provisions and the Standard Specifications.**

All bid proposals shall be accompanied by a bid proposal deposit in cash, certified check, cashier's

check or surety bond in amount equal to five percent (5%) of the amount of such bid proposal. Should the successful bidder fail to enter into such contract and furnish satisfactory performance bond within the time stated in the specifications, the bid proposal deposit shall be forfeited to the County of Adams. All checks and bonds shall be made payable to the Adams County Treasurer.

The Board of Adams County Commissioners reserves the right to reject any or all bids, to waive informalities or irregularities in the bids or in the bidding, if the best interest of Adams County will be served, or to accept the bid, which in their opinion best serves the interest of Adams County.

Maps, plans, specifications, and proposals may be obtained from the office of the Department of Public Works, 210 W. Alder, Ritzville, Washington, 99169; phone (509) 659-3276.

Informational copies of maps, plans and specifications are on file for inspection in the office of the Adams County Engineer in Ritzville, Washington, and the chapter office of the Associated General Contractors of America in Spokane, Washington.

The Recipient, in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d to 2000d-4 and Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-assisted programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises as defined at 49 CFR Part 26 will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, national origin, or sex in consideration for an award.

**DATED** this 6<sup>th</sup> day of June, 2016.

BOARD OF COUNTY COMMISSIONERS  
ADAMS COUNTY, WASHINGTON  
s/John N. Marshall, Chairman  
s/Jeffrey W. Stevens, Vice-Chairman  
s/Roger L. Hartwig, Commissioner

ATTEST:  
s/Patricia J. Phillips  
Clerk of the Board