

COMMISSIONERS' PROCEEDINGS

Adams County Courthouse Ritzville, Washington Regular Meeting

January 4, 2016
(Monday)

Call to Order @ 8:30 a.m.

Present:

Chairman John N. Marshall
Vice-Chairman Jeffrey W. Stevens
Commissioner Roger L. Hartwig

Board Assignments for 2016

The Board spent time reviewing special assignments for 2016 and agreed to the following County related meeting/group assignments:

Marshall: Aging and Adult Care, QuadCo RTPO, Courthouse O&M, P.A.I.D., ACDC, Legislative Steering Committee, Eastern Washington Council of Governments

Stevens: Martin Hall, SWAC, Spokane Regional Support Network, JTPA-PIC, WCRP, Emergency Food and Shelter Board, Eastern Washington Council of Governments Alternate, Legislative Alternate, Aging and Adult Care Alternate

Hartwig: Columbia River Policy Advisory Group, GWMA, LEOFF, Columbia Basin Development League, Emergency Services, Legislative Alternate, P.A.I.D. Alternate, Martin Hall Alternate

[10:01:21 AM](#)

Public Works

Public Works Director O'Brien reported on snow plowing activity in all areas noting all essential routes have been plowed.

The Board **concurred** with Director O'Brien's decision to utilize the sole quote received by Public Works for repairs to the roof of the recycle building at Bruce. Halme Builders, Davenport, submitted a bid in the amount of \$6,000 to complete the repair. The roof was damaged during a wind storm on November 17, 2015.

2015-2016 County Wide Crushing Project

Commissioner Stevens moved, Hartwig seconded, to *authorize Pay Estimate #1 in the amount of \$170,838.74 to Seubert Excavators, Inc., Cottonwood, Idaho for work completed 12/1/2015 to 12/31/2015 on the 2015-2016 County Wide Crushing Project.* **Motion carried.**

Safety Data Collection and Analysis

Assistant Engineer Colyar presented a *corrected* Washington State Department of Transportation Local Agency Agreement for the County Wide Safety Data Collection and Analysis Project for Adams County, previously approved at the December 9, 2015 regular meeting. Percentage calculation errors on the Agreement were modified with no overall change being made to the Estimated Total Project Funds. **Board consensus approved and authorized Commissioner Hartwig to sign the *corrected* Washington State Department of Transportation Local Agency Agreement for the County Wide Safety Data Collection and Analysis Project for Adams County.**

McManamon Road Bridge Project

Engineer Yaeger provided an update on the progress of the McManamon Road bridge project, noting a draft "Assignment of Rights" proposal is being prepared by Prosecutor Flyckt's office to be forwarded to USBR. If the USBR accepts the draft proposal, it will then be sent to FHWA for review and acceptance.

GPS Base Upgrade

The Public Works Department received a quote for a GPS Base Upgrade in the amount of \$14,297.18. **Board consensus authorized the Public Works Department moving forward with the GPS Base upgrade which was a 2016 budgeted capital expenditure in IGS Fund #590.**

Dun and Bradstreet (DUNS)

Public Works Director O'Brien reviewed the current list of DUNS numbers registered to Adams County. There are several numbers that cannot be accessed due to a lack of password and code of the individuals that set the accounts up at one time. O'Brien suggested the Economic Development Department maintain a DUNS account separate from the Public Works Department and will consult with Treasurer Danekas and Auditor Hunt in order to obtain information as to whether a current account can be utilized by the Economic Development Department.

Public Works Staffing

Director O'Brien reviewed the status of the following positions:

- Two (2) vacant maintenance positions based in Othello
- One (1) vacant maintenance position based in Lind
- One (1) vacant solid waste attendant position
- One (1) vacant custodial maintenance position based in Othello
- One (1) vacant mechanic position based in Lind

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Juvenile Department

Judge Dixon met with the Board to discuss the reduction in the 2016 budget for Juvenile Court Services, Fund #085, by an amount equal to one full time Probation Officer, Position #904. Judge Dixon urged the Board to reconsider their decision to eliminate the position and go on record as protesting the same, both on humanitarian and practical grounds.

The Board, in evaluating the process, stated the Probation Officer position #904 was funded by a grant and the intent was for the position to end when grant funding ended. The grant ended without the Board being made aware of the loss of funds. The County has been fortunate to maintain the position, however, the Juvenile budget can no longer support the position.

[11:42:43 AM](#)

Recess @ 12:00

Reconvene @ 1:00 p.m.

Auditor Hunt

Auditor Hunt met with the Board to review several budgetary matters including the Employment Liability Fund (ELF); and, Affordable Care Act (ACA) reporting expenses. Hunt also expressed a goal of establishing several financial policies in the coming year.

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Public Defender Contract Addendum

Commissioner Hartwig moved, Stevens seconded, to *approve the Addendum to the 2016-2020 Adams County Indigent Defense Contract to assign caseloads, duties and assignments to each attorney and to provide for the division of fees between the attorneys for the contract period commencing January 1, 2016 through December 31, 2016.* **Motion carried.**

The compensation modifications do not alter the total compensation of the underlying contract.

Consent Agenda

Commissioner Stevens moved, Hartwig seconded, to *approve the Consent Agenda*. **Motion carried.**

Preliminary minutes of December 21, 2015

Vouchers audited and certified by the Adams County Auditor as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090 and recorded on a listing, which was made available to the Board. These vouchers were listed as follows:

<u>Fund</u>	<u>Control Number</u>	<u>Amount</u>
001	159794 – 159838	\$ 34,650.85
001	Hand Pay	\$ 188.00
001E	159839	\$ 149.51
103	159841 – 159843	\$ 1,279.71
104	159844 – 159845	\$ 2,855.92
106	159846 – 159847	\$ 294.35
112	159848	\$ 198.50
116	159849	\$ 13.07
117	159850	\$ 259.33
119	159851 – 159852	\$ 12,378.85
122	159853	\$ 1,427.73
123	159854	\$ 400.00
130	159855 – 159858	\$ 1,262.38
502	159859 – 159865	\$ 4,490.44
115	2432 – 2447	\$ 40,133.52
321	2448	\$ 1,944.50
401	2449 – 2454	\$ 9,073.68
501	2455 – 2459	\$ 873.21
590	2460 – 2468	\$ 29,972.66
	TOTAL	\$141,846.21

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Permanent Minutes Signed

December 14 and 16, 2015

Correspondence Received

Notice of Marijuana License Application re: Greenmed Labs, 1891
E. Lee Road, Ste. D, Washtucna, WA

Notice of Marijuana License Application re: Pleasant Valley, 1199
West Cunningham Road, Ste. O, Othello

Rich Zwicker, Senior Policy Analyst, Washington State Housing
Finance Commission re: Notice of Public Hearing on Washington State
Housing Finance Commission's 2016-2017 Housing Finance Plan

Adjournment @ 3:55 p.m.

Submitted:
s/Patricia J. Phillips
Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/John N. Marshall, Chairman
s/Jeffrey W. Stevens, Vice-Chairman
s/Roger L. Hartwig, Commissioner