

COMMISSIONERS' PROCEEDINGS

Adams County Courthouse Ritzville, Washington Regular Meeting

January 19, 2016

(Tuesday due to Martin Luther King Holiday on Monday)

Call to Order @ 8:30 a.m.

Present:

Chairman John N. Marshall
Vice-Chairman Jeffrey W. Stevens
Commissioner Roger L. Hartwig

Union Negotiations

The Board held a session closed to the public per RCW 42.30.140(4)(b) – “that portion of a meeting during which the governing body is planning or adopting the strategy or position to be taken by the governing body during the course of any collective bargaining,…” Session was held from 9:00 a.m. until 10:00 a.m. Gary and Valerie Hunt, Human Resources, were present.

[10:03:25 AM](#)

Public Works

Director O'Brien and Engineer Yaeger gave weekly reports on road restrictions; culverts; crushing; various maintenance and operation projects; and, solid waste.

Director O'Brien noted he has met with Avista regarding the electrical system at the Adams County Fairgrounds and is currently working on a draft document as to the responsibility of certain items at the fairgrounds.

Public Works Staffing

Engineer Yaeger advised the Board that an Engineer Technician position has become vacant in his department due to a resignation. Yaeger requested and received **Board consensus to begin the process of filling the vacancy.**

Director O'Brien reported the Public Works Department is understaffed in mechanic positions and requested the Board consider authorizing an

additional mechanic position in his department. O'Brien will present data, as well as a job description, for the position and present it to the Board for review.

[10:58:49 AM](#)

Canvassing Board

John N. Marshall will serve on the Canvassing Board for the February 9, 2016 Special Election for the time frame of January 19, 2016 through February 19, 2016.

Recess @ 12:00

Reconvene @ 1:00 p.m.

Employee Evaluation

Executive session under RCW 42.30.110(1)(g) – "...to review the performance of a public employee." Employee evaluation was held from 1:30 p.m. until 2:03 p.m. Integrated Health Care Services Director Vicki Guse was present.

[2:03:07 PM](#)

Integrated Health Care Services

Commissioner Stevens moved, Hartwig seconded, to *authorize the Mental Health Professional (MHP) position be reclassified from Range EE6 to Range EE5 on the Adams County Exempt Employee Salary Schedule and the current employee in that position be placed at the Step in Range EE5 to equal the pay level they were at on Range EE6 with the Step anniversary date to remain the same, effective January 1, 2016. Motion carried.*

Integrated Health Care Services Nursing Personnel

Director Guse requested the following relating to IHCS Department personnel:

- Reclassification of the Registered Nurse position vacancy from Range EE4 to Range EE5 on the Adams County Exempt Employee Salary Schedule;
- The Nursing Supervisor new hire be placed at Range M1, Step 5 of the Adams County Management Level Salary Schedule; and,
- A proposal for contracted nursing services in her department.

Further consideration by the Board is necessary on all matters and no action was taken.

[2:37:57 PM](#)

[3:01:56 PM](#)

Town of Lind

Commissioner Stevens moved, Hartwig seconded, to *authorize the Board to sign a Quit Claim Deed with the Town of Lind as Grantor, for Parcel Number 1-733-12-053-5413 Lot 13 and 14, Block 54, Neilson Bros. 2nd Addition to the Town of Lind, according to the plat thereof of record in the office of the Auditor of Adams County, Washington for no consideration pursuant to RCW 36.34.130. **Motion carried.*** Commissioner Stevens moved, Hartwig seconded, to *authorize the Chairman to sign an additional document, Real Estate Excise Tax Affidavit, applicable to the closing. **Motion carried.***

McManamon Road Bridge Project

Prosecutor Flyckt reported on the progress of the McManamon Road Bridge project and discussions he has held with Washington State Department of Transportation. Prosecutor Flyckt will prepare a *draft* Quit Claim Deed of the property in question to the Unities States of America for consideration of the County reserving rights to rebuild the roadway. The Washington State Department of Transportation will review the draft Deed prior to submission to the federal government with a request to certify right of way.

[3:40:12 PM](#)

IHCS Personnel

Board **consensus denied the request of IHCS Director Guse to classify the newly hired Nursing Supervisor at M1, Step 5, of the Adams County Management Level Salary Schedule; authorizing the placement of the position at Range M1, Step 4, of the Adams County Management Level Salary Schedule, effective January 1, 2016.**

Levy Distribution Out of Current Expense

The Board reviewed a letter from Treasurer Danekas detailing the breakdown for the dedicated tax dollar amounts per assessed valuation for 2015 as follows:

#001 Current Expense tax dollar calculation	\$3,479,418
#104 IHCS Mental Health	8,000
#117 Developmental Disabilities	40,325
#107 Veteran's Relief	16,462
Net Fund #001 Current Expense 2016 Tax	\$3,414,631

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Adams County Planning Commission

Commissioner Hartwig moved, Stevens seconded, to *appoint Craig Ulleland, Ritzville, to the Adams County Planning Commission for a four (4) year unexpired term effective January 19, 2016 through March 31, 2017.*

Solid Waste Advisory Committee

Commissioner Stevens moved, Hartwig seconded, to *re-appoint Layne Iltz, Ritzville, to the Solid Waste Advisory Committee to represent Business and Industry for a three (3) year term effective January 1, 2016 through December 31, 2018.* **Motion carried.**

Consent Agenda

Commissioner Hartwig moved, Stevens seconded, to *approve the Consent Agenda.* **Motion carried.**

Preliminary minutes of January 11 and 13, 2016

Vouchers audited and certified by the Adams County Auditor as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090 and recorded on a listing, which was made available to the Board. These vouchers were listed as follows:

<u>Fund</u>	<u>Control Number</u>	<u>Amount</u>
001	160001 – 160044	\$120,403.78
103	160045 – 160048	\$ 4,114.75
104	160049 – 160056	\$ 24,723.70
109	160057	\$ 608.06
111	160058	\$ 2,500.00
112	160059	\$ 190.00
117	160060 – 160061	\$ 1,601.94
123	160062 – 160063	\$ 12,875.00
130	160064	\$ 67.31
166	160065 – 160067	\$ 2,683.61
502	160068 – 160073	\$ 4,683.20
115	0001 – 0003	\$ 15,614.30
401	0004 – 0007 & 0013	\$ 13,288.65
501	0008 – 0009	\$ 977.11
590	0010 – 0014	\$ 26,621.99
	TOTAL	\$230,953.40

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Permanent Minutes Signed

January 4 and 6, 2016

Correspondence Received

Notice of Marijuana License Application re: Beautiful Planet, 986 E.
Hampton Road, Ste. #5, Lind, WA

Barrett J. Scudder, Attorney re: Public Defender Quarterly Report
for the Fourth Quarter, 2015

Adjournment @ 4:15 p.m.

Submitted:

s/Patricia J. Phillips

Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/John N. Marshall, Chairman
s/Jeffrey W. Stevens, Vice-Chairman
s/Roger L. Hartwig, Commissioner