

COMMISSIONERS' PROCEEDINGS

Adams County Courthouse
Ritzville, Washington
Regular Meeting

February 1, 2016
(Monday)

Call to Order @ 8:30 a.m.

Present:

Chairman John N. Marshall
Vice-Chairman Jeffrey W. Stevens
Commissioner Roger L. Hartwig

Consent Agenda Addition:

Approval of **Resolution No. R-004-2016 In the Matter of Transferring Funds from Current Expense Fund #001 to Adams County Fair Fund #108**

Consent Agenda Deletion:

Approval of Preliminary Minutes of January 25 and 27, 2016

[9:00:26 AM](#)

Public Works

Reports were heard on the following matters from Public Works Director O'Brien and Assistant Engineer Colyar:

- road maintenance
- repairs to building in Public Works yard damaged by November winds
- maintenance department working at transfer station to straighten metal pile and remove cardboard
- demolition of the county owned property at 1006 Pine, Ritzville scheduled for the end of February, 2016
- carpet installation is complete at the Adams County Health Department, Ritzville, and installers will begin carpeting the Courthouse District Court offices downstairs this week
- the roof on the Adams County Health Department building, Ritzville, will be patched at a cost of approximately \$4,000
- beginning the interview process for advertised positions

2015-2016 County Wide Crushing Project, ERP-799

Commissioner Hartwig moved, Stevens seconded, to *authorize Pay Estimate #2, in the amount of \$164,723.11 to Seubert Excavators, Inc., Cottonwood, Idaho for work completed 1/1/2016 to 1/31/2016 on the 2015-2016 County Wide Crushing Project.* **Motion carried.**

2016 Vehicle Purchases

Public Works Director O'Brien reviewed budgeted vehicle purchases (three vehicles for the Sheriff's Department; one pool car; and, one pickup for Public Works) to be purchased off State contract and requested authorization to proceed with ordering the vehicles. Board **consensus authorized proceeding with the purchase of five (5) vehicles utilizing the State contract as budgeted 2016 purchases.**

[9:41:55 AM](#)

[10:02:45 AM](#)

Human Resources

The Board was in a closed session with Gary and Valerie Hunt, Human Resources, per RCW 42.30.140(4) (b) – “that portion of a meeting during which the governing body is planning or adopting the strategy or position to be taken by the governing body during the course of any collective bargaining,...” from 10:10 a.m. until 10:28 a.m.

Executive Session

The Board went into executive session under RCW 42.30.110(1)(g) – “To evaluate the qualification of an applicant for public employment or to review the performance of a public employee.” Session was held from 10:55 a.m. until 11:55 a.m. Gary and Valerie Hunt, Human Resources, were present.

Recess @ 12:00

Reconvene @ 1:00 p.m.

[1:16:03 AM](#)

Sheriff's Department

Sheriff Wagner and Undersheriff Coronado met with the Board to discuss the need for a patrol car to be equipped for a K-9 Unit. Wagner was directed to work with the Public Works Department for K-9 upgrades.

Wagner apprised the Board of a potential need to amend the Sheriff's Department training budget due to the hire of two vacant deputy positions.

Wagner was directed to continue to monitor his training budget and, if necessary, come before the Board for an amendment.

[1:30:07 PM](#)

[1:32:19 PM](#)

Juvenile Department

The Juvenile Department staff met with the Board to review the 2016 Adams County Juvenile budget. Juan Garza, Priscilla Olascon, Judge Dixon and Auditor Hunt were present.

Administrator Garza requested the Board allocate \$33,300 to the Juvenile Program to be used for the operation of youth programs. The Boys' Club and Girls' Circle programs were previously funded by community donations. Garza noted that the programs are now 100% reimbursable through CJS funds and requested funding for the programs be restored in his budget.

The Board will review the matter further prior to taking action.

[2:04:34 PM](#)

[2:43:14PM](#)

Finance Committee

Finance Committee Chair Laura Danekas called the session to order at 2:43 p.m. Present in addition to Danekas was Auditor Hunt; Chairman Marshall; Vice-Chairman Stevens; and, Commissioner Hartwig.

Topics included:

- Approval of November 9, 2015 minutes
- Current Expense cash carry-over for 2016 after the January "open period"
- State Revenue Distribution
- Local ESSB 6050 Revenue
- Adams County Treasurer Investment Policy (signed by the Board of Commissioner Chairman)
- Adams County Investment Firms

The Finance Committee adjourned at 3:21 p.m. with Treasurer Danekas setting the next meeting for April 11, 2016 at 1:30 p.m.

[3:26:14 PM](#)

Sale of County Property

A public hearing to consider the proposed sale of property located in Othello, Washington (Parcel Number 1529030500717 located at 1st &

Cedar, Othello, Washington described at Lots A, B, C and D, and E, EXCEPT the East 10 feet thereof, Block 7 AMENDED PLAT OF THE TOWN OF OTHELLO) was set for Monday, February 22, 2016, at 11:00 a.m. in Room 202 of the Adams County Courthouse, Ritzville.

HB 2930

Commissioner Stevens reported on a matter regarding Martin Hall Juvenile Facility. Martin Hall Consortium Member Shelly O'Quinn, Spokane, WA requested support from consortium members (via e-mail) of HB 2930 to lower the population limit from 530,000 to 200,000 or, to support the elimination of a population threshold rather than a reduction.

In the matter of HB 2930: Supporting the removal of a population requirement in a consortium of counties in order to operate a juvenile correctional facility, the Board **by consensus chose to take no action at this time regarding this matter pending further review.**

[4:25:55 PM](#)

Adams County Library District No. 1 (Othello)

Commissioner Hartwig moved, Stevens seconded, to *appoint Carol Getz, Othello, to the Adams County Library District No. 1 to complete the unexpired term of Lu Ann Morgan, effective February 1, 2016 through September 21, 2017.* **Motion carried.**

E911

Commissioner Stevens moved, Hartwig seconded, to *authorize the Chairman to sign the Signature Authorization Form between Washington State Military Department and Adams County for Contract E16-027, FY E911 County Contract. (Revision for Personnel Change – new Chairman).* **Motion carried.**

WSAC Amicus Curaie Brief Request Form

Commissioner Hartwig moved, Stevens seconded, to *approve WSAC Amicus Curaie Brief Request Form in support of the Washington Counties Risk Pool's position in litigation between Clark County, Washington, and WCRP.* **Motion carried.**

Consent Agenda

Commissioner Stevens moved, Hartwig seconded, to *approve the Consent Agenda.* **Motion carried.**

Vouchers audited and certified by the Adams County Auditor as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090 and recorded on a listing, which was made available to the Board. These vouchers were listed as follows:

<u>Fund</u>	<u>Control Number</u>	<u>Amount</u>
001	160221 – 160253	\$ 49,272.43
103	160254 – 160255	\$ 644.97
104	160256 – 160262	\$ 4,657.98
109	160263	\$ 644.49
111	160264	\$ 5,000.00
112	160265	\$ 58.75
116	160266	\$ 6.70
117	160267	\$ 495.00
122	160268 – 160275	\$ 4,210.09
123	160276	\$ 486.00
108	000062 – 000063	\$ 4,757.84
115	000064 – 000073	\$ 9,282.04
401	000074 – 000077	\$ 3,054.85
401	Hand Pays	\$ 1,000.00
501	000078 – 000080	\$ 852.79
590	000081 – 000095	\$ 25,600.02
	TOTAL	\$110,023.95

Approval of **Resolution No. R-004-2016 In the Matter of Transferring Funds from Current Expense Fund #001 to Adams County Fair Fund #108**

[4:28:35 PM](#)

Permanent Minutes Signed

January 19, 2016

Correspondence Received

Suzie McDaniel, Assistant Director, Spokane County RBHO re: Contract No. 15SCRBHO1871 (fully executed copy of Interlocal Agreement attached)

Linda Crosier, Chairman, Adams County Library District No. 1 re: Resignation of position and recommendation for the vacancy

Debbie L. Kudrna, City Clerk, City of Othello re: Othello Ordinance No. 1429

Debbie L. Kudrna, City Clerk, City of Othello re: Amendment to Othello Ordinance No. 1439 Regarding Hampton Annexation

Alejandro Martinez re: Edson Tracts Noise Issue

Adjournment @ 4:40 p.m.

Submitted:
s/Patricia J. Phillips
Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/John N. Marshall, Chairman
s/Jeffrey W. Stevens, Vice-Chairman
s/Roger L. Hartwig, Commissioner

RESOLUTION NO. R-004-2016

**ORDER OF BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON**

**IN THE MATTER OF TRANSFERRING FUNDS FROM CURRENT EXPENSE FUND
#001 TO ADAMS COUNTY FAIR FUND #108**

WHEREAS, funds were allocated in Current Expense Fund #001 for support of Adams County Fair Fund #108; and

THEREFORE BE IT HEREBY RESOLVED that Fifty thousand and no 100's dollars (\$50,000) be transferred from Current Expense Fund #001/099 BARS 597.75.00.01 to Adams County Fair Fund #108 BARS 397.75.00.00.

DATED this 1st day of February, 2016.

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/John N. Marshall, Chairman
s/Jeffrey W. Stevens, Vice Chairman
s/Roger L. Hartwig, Commissioner

ATTEST:
s/Patricia J. Phillips
Clerk of the Board

