

COMMISSIONERS' PROCEEDINGS

Adams County Courthouse
Ritzville, Washington
Regular Meeting

February 8, 2016

(Monday)

Call to Order @ 8:30 a.m.

Present:

Chairman John N. Marshall

Vice-Chairman Jeffrey W. Stevens

Commissioner Roger L. Hartwig (*absent during afternoon session*)

[9:30:03 AM](#)

WSU Extension

WSU Extension Coordinator Aaron Esser met to review the 2016 WSU Extension budget. The Board requested further clarification regarding WSU wages and salary step increases. Esser extended an invitation for the Board to visit the WSU office and tour the conference center.

[10:03:41 AM](#)

Public Works

Roads: Assistant Engineer Colyar gave the weekly update on road maintenance; crushing; and, facility maintenance. Progress reports were given on Johnson Road; Cunningham Road; and, Marcellus Road projects.

Facilities: Discussion included the filing system for the District Court offices; Adams County Health Department, Ritzville, roof repair; and, the proposed Public Services Building, Othello, generator.

Equipment: Quotes were reviewed on a four post lift for the Othello Maintenance Shop. Engineer Yaeger recommended a 14,000 pound Challenger lift at a cost of \$9,372 plus tax. Board **consensus authorized Public Works to move forward with the purchase upon review of the Challenger brand.**

Personnel: Director O'Brien reported the resignation of a Maintenance 1 position vacancy based in Ritzville and requested authorization to begin the process to fill the position. Board **consensus authorized proceeding with filling the vacant position.**

Adams County Fairgrounds: Director O'Brien reported the Adams County Fair Association met and voted to extend the third RV line.

[11:14:27 AM](#)

Recess @ 12:00

Reconvene @ 1:00 p.m.

The Board toured various County facilities in Ritzville from 3:05 p.m. until 3:40 p.m.

G. Andrew Hunt & Associates

Commissioner Stevens moved, Marshall seconded, to *approve the Personal Services Contract Extension Agreement for Human Resource Services between Adams County and G. Andrew Hunt & Associates, LLC, for the period of March 1, 2016 through February 28, 2017.* **Motion carried.**

Consent Agenda

Commissioner Stevens moved, Marshall seconded, to *approve the Consent Agenda.* **Motion carried.**

Preliminary minutes of January 25 and 27, 2016

Preliminary minutes of February 1 and 3, 2016

January, 2016 Payroll in the amount of \$682,981.04; and Benefits in the amount of \$248,177.31 (Warrant # Series 525771-525858; Direct Deposit # Series 44173-44338; Benefit/Deduction # Series 1120735-1120756)

Vouchers audited and certified by the Adams County Auditor as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090 and recorded on a listing, which was made available to the Board. These vouchers were listed as follows:

<u>Fund</u>	<u>Control Number</u>	<u>Amount</u>
001	160278 – 160319	\$ 51,884.61
103	160320 – 160326	\$ 11,047.46
104	160327 – 160336	\$ 14,420.26
106	160337 – 160343	\$ 3,858.99
117	160344 – 160345	\$ 238.66
123	160346	\$ 1,875.00
130	160347	\$ 218.50
131	160348	\$ 1,317.74
502	160349 – 160359	\$ 45,790.33
108	0098 – 0099	\$ 1,575.14
115	0100 – 0113	\$ 98,729.52
401	0114 – 0117	\$ 477.83

501	0118 – 0126	\$ 13,162.14
590	0127 – 0149	\$109,231.32
	TOTAL	\$355,827.50

Refunds per RCW 84.69.020

Treasurer Laura Danekas filed per RCW 84.69.020 the report to the County legislative authority of a list of all refunds made under this section (Senior Exemptions).

Correspondence Received

Kyle R. Smith, Attorney re: Public Defender Quarterly Report for 4th Quarter, 2015

Othello Senior Center Board re: 2016 Adams County Funding Allocation

Adjournment @ 4:20 p.m.

Submitted:
s/Patricia J. Phillips
Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/John N. Marshall, Chairman
s/Jeffrey W. Stevens, Vice-Chairman
s/Roger L. Hartwig, Commissioner