

## COMMISSIONERS' PROCEEDINGS

Adams County Courthouse  
Ritzville, Washington  
Regular Meeting

**February 16, 2016**

(Tuesday due to Presidents' Day Holiday on Monday)

**Call to Order @ 8:30 a.m.**

### **Present:**

Chairman John N. Marshall  
Vice-Chairman Jeffrey W. Stevens  
Commissioner Roger L. Hartwig

[9:59:47 AM](#)

### **Public Works**

Public Works Director O'Brien and Engineer Yaeger gave updates on the following:

- road maintenance projects
- Ritzville Health Department roof repair
- Ritzville District Court office modifications with Board **consensus authorizing moving forward with the purchase of a slide filing system**
- interviews were held and employment offers have been made for three vacant positions in the Public Works Department
- modifications are being made to the remaining Courthouse office vacated by WSU Extension
- Crushing is nearing completion at the Schrag site, operation will then move to the Campbell site

### **Chemicals**

Results of the February, 2016 bids opened from Helena Chemical Co.; Crop Production Services; and, Wilbur-Ellis Co. were shared. Specific chemicals will be ordered as needed from the company quoting the lowest price.

Board **consensus authorized moving forward with the low bidders for chemicals.**

[10:49:17 AM](#)

[11:05:34 AM](#)

**Rezone Application #35-01-15 (Steven J. Taylor)**

Building and Planning Director Wiltse presented the application received from Steven J. Taylor, Ritzville, requesting a zone change from Commercial (COM) to Heavy Industrial (HI) of approximately 141 acres to allow the existing and permitted rock aggregate resource use to be more conforming to County Code.

No members of the public were present.

The Adams County Planning Commission heard the matter during a public hearing on January 21, 2016.

An Ordinance will be prepared to amend Exhibit B of the Zoning Ordinance and a hearing date will be set when the paperwork is completed.

[11:12:54 AM](#)

**Recess @ 12:00**

**Reconvene @ 1:00 p.m.**

[1:32:31 PM](#)

**Assessor**

Assessor Brewer updated the Board on a recent amendment to RCW 84.69.150 to permit petitions for cancellation or reduction of assessment or correction of tax rolls and the refund of taxes under RCW 84.68.110 through RCW 84.68.150 be considered even if filed more than three (3) years after the year in which the tax became payable. Brewer requested a formal procedure be adopted relating to the authorization of refunds if a claim arises from taxes paid as a result of a manifest error in a description of property and recommended a manifest error cancellation or correction for a period of more than three (3) years preceding the year in which the error is discovered be granted only if authorized by the county legislative authority. A resolution adopting a formal procedure for refunds as a result of a manifest error will be prepared and presented at a later date.

[1:40:17 PM](#)

[3:58:22 PM](#)

**Adams County Traffic Policing for County Roads Agreement**

Commissioner Stevens moved, Hartwig seconded, to *approve the Adams County Traffic Policing for County Roads Agreement between the Adams County Sheriff and the Adams County Board of County Commissioners for the purpose of providing accountability for an appropriate diversion of*

County Road funds for the enforcement of the laws, ordinance, resolutions, rules, regulations and policies pertaining to county roads within Adams County. In addition, issues and concerns of the Road Department as they pertain to construction and maintenance areas on the roadways, damage to equipment and traffic signs, and potential liability of the County shall be a part of this agreement. **Motion carried.**

**Agreement for Computer Hardware and Network Support (City of Ritzville)**

Commissioner Hartwig moved, Stevens seconded, to authorize the Chairman to sign the Interlocal Agreement between Adams County and the City of Ritzville for computer hardware and network support for the City of Ritzville Police Department for the period January 1, 2016 through December 31, 2016 in the amount payable by the City of \$3,300. **Motion carried.**

**Consent Agenda**

Commissioner Stevens moved, Hartwig seconded, to approve the Consent Agenda. **Motion carried.**

Preliminary minutes of February 8 and 10, 2016

Vouchers audited and certified by the Adams County Auditor as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090 and recorded on a listing, which was made available to the Board. These vouchers were listed as follows:

<u>Fund</u>	<u>Control Number</u>	<u>Amount</u>
001	160361 – 160391	\$ 16,884.94
001	Hand Pays	\$ 400.00
103	160392 – 160393	\$ 220.80
111	160394	\$ 5,000.00
112	160395	\$ 218.08
116	160396	\$ 14.85
122	160397 – 160403	\$ 4,484.36
131	160404	\$ 707.27
166	160405 – 160413	\$ 1,905.95
502	160414 – 160418	\$ 1,452.26
115	0150 – 0156	\$ 1,414.16
401	0157 – 0161	\$ 3,944.69
501	0162 – 0165	\$ 2,044.30

590	0166 – 0192	\$ 69,345.95
	TOTAL	\$108,037.61

Approval of **Resolution No. R-005-2016 In the Matter of Transferring Funds from Current Expense Fund #001 to Courthouse O&M Fund #501**

[4:00:03 PM](#)

**Permanent Minutes Signed**

January 25 and 27, 2016  
February 1 and 3, 2016

**Correspondence Received**

Jamie Schmunk, Mayor, Town of Lind re: LEOFF Disability Board  
Steve Fulton, President, Unifine Mill, LLC re: flour milling system  
Carol Becker, Secretary, Adams County Historical Society re:  
report of activities and goals and request for 2016 County budget  
allocation

**Adjournment @ 4:15 p.m.**

Submitted:  
s/Patricia J. Phillips  
Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS  
ADAMS COUNTY, WASHINGTON  
s/John N. Marshall, Chairman  
s/Jeffrey W. Stevens, Vice-Chairman  
s/Roger L. Hartwig, Commissioner

**RESOLUTION NO. R-005-2016**

**ORDER OF BOARD OF COUNTY COMMISSIONERS  
ADAMS COUNTY, WASHINGTON**

**IN THE MATTER OF TRANSFERRING FUNDS FROM CURRENT EXPENSE FUND  
#001 TO COURTHOUSE O&M FUND #501.**

**WHEREAS**, funds were allocated in Current Expense Fund #001 for the operation of Courthouse O&M Fund #501; and

**THEREFORE BE IT HEREBY RESOLVED** that One hundred thousand and no/100 dollars (\$100,000) be transferred from Current Expense Fund #001, BARS 597.18.00.01 to Courthouse O&M Fund #501, BARS 397.18.30.00.

**DATED** this 16th day of February, 2016.

BOARD OF COUNTY COMMISSIONERS  
ADAMS COUNTY, WASHINGTON  
s/John N. Marshall, Chairman  
s/Jeffrey W. Stevens, Vice-Chairman  
s/Roger L. Hartwig, Commissioner

ATTEST:  
s/Patricia J. Phillips  
Clerk of the Board