

COMMISSIONERS' PROCEEDINGS

Regular Meeting
Adams County Public Services Building
Othello, Washington

April 13, 2016
(Wednesday)

Call to Order @ 9:00 a.m.

Present:

Chairman John N. Marshall
Vice-Chairman Jeffrey W. Stevens
Commissioner Roger L. Hartwig

[9:21:36 AM](#)

Initiative 502

Lynn Olsen, Othello, met with the Board regarding the State issuance of licenses for the producing and processing of cannabis. Mr. Olson farms ground near a cannabis farm on Cunningham Road, Othello, and requested the Board consider the potential effects of crop protection applications on a marijuana crop. Many factors such as rights of ways, temperature, and timing of applications need to be considered when applying pesticides. Most of the applicants for the cannabis licenses live outside of the area making it much more difficult for a neighboring farmer to notify of scheduled crop protection application.

[9:58:26 AM](#)

[10:03:01 AM](#)

Emergency Management

Director Weise provided a general update regarding various Emergency Management matters.

[10:13:18 AM](#)

[10:30:08 AM](#)

Resolution No. R-009-2016

Commissioner Stevens moved, Hartwig seconded, to *approve Resolution No R-009-2016 In the Matter of Creating Adams County Position No 1900 – Human Resource Manager; Adopting the Job Description; Establishing the Compensation Level; and, Creating a Department for Human Resources.* **Motion carried.**

[10:30:54 AM](#)

10:59:01 AM

Integrated Health Care Services

Commissioner Stevens excused himself from the meeting from 11:10 a.m. until 11:24 a.m.

Commissioner Hartwig moved, Marshall seconded, to *authorize the Chairman to sign the following contracts as presented:*

Agreement 16BHO1886, with Spokane County, a political subdivision of the State of Washington, by and between Spokane County Regional Behavioral Health (SCRBHO), a Division of Spokane County Community Services, Housing, and Community Development Department (CSHCD), (hereinafter "SCRBHO") and Contractor identified as Adams County Integrated Health Care Services, in the amount of \$1,748,670 from April 1, 2016 – June 30, 2017 for continued funding for mental health services and added funding for substance use disorder services. (Statement of work includes MH contract execution requirements; Exhibits A – J):

- Exhibit A – Definitions
- Exhibit B – Scope of Work
- Exhibit C – Assurances and Representations
 - American with Disabilities Act 1990
 - Rehabilitation Act of 1973
 - Civil Rights Act 1964
 - Drug Free Workplace Act 1988
 - Third Party Collections
 - Lobbying Act
 - Debarment of Employees
- Exhibit D – Verification of Circular A-13 Audit
- Exhibit E – Verification of Workmans' Compensation Coverage
- Exhibit F – Verification of Status as a FQHC
- Exhibit G – Performance Expectations
- Exhibit H – Funding Overview
- Exhibit I – Qualified Service Organization Agreement
- Exhibit J – Compact Disc Documents

Agreement 16 BHO1887, with Spokane County, a political subdivision of the State of Washington, by and between Spokane County Regional Behavioral Health (SCRBHO), a Division of Spokane County Community Services, Housing, and Community Development Department (CSHCD), (hereinafter "SCRBHO") and Contractor identified as Adams County Integrated Health Care Services, in the amount of \$9,360 from April 1, 2016 – June 30, 2016 for Substance Abuse Block Grant. (Statement of work includes SUD contract execution requirements; Exhibits A – J):

- Exhibit A – Definitions
- Exhibit B – Scope of Work

- *Exhibit C – Assurances and Representations*
 - *American with Disabilities Act 1990*
 - *Rehabilitation Act of 1973*
 - *Civil Rights Act 1964*
 - *Drug Free Workplace Act 1988*
 - *Third Party Collections*
 - *Lobbying Act*
 - *Debarment of Employees*
- *Exhibit D – Verification of Circular A-13 Audit*
- *Exhibit E – Verification of Workmans’ Compensation Coverage*
- *Exhibit F-H – N/A*
- *Exhibit I – Qualified Service Organization Agreement*
- *Exhibit J – Compact Disc Documents*

Contract #1563-42465, Amendment #2, between Adams County and Department of Social and Health Services Department of Prevention Services for a decreased amount of \$20,392 for a total contract award of \$158,771 for the period of 7/1/2015 through 6/30/2017 (decrease in funding for dedicated marijuana account fund 315 – state dollars).

Motion carried.

Board **consensus authorized IHCS Director Guse to notify Spokane County Regional Behavioral Health that Adams County will defer all relevant duties of the “County Coordinator” for mental health or chemical dependency services to Spokane County Behavioral Health Organization (SCBHO).**

[11:27:35 AM](#)

Adjournment @ 12:00

Submitted:
s/Patricia J. Phillips
Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/John N. Marshall, Chairman
s/Jeffrey W. Stevens, Vice-Chairman
s/Roger L. Hartwig, Commissioner

RESOLUTION NO. R-009-2016

**ORDER OF BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON**

IN THE MATTER OF CREATING ADAMS COUNTY POSITION NO. 1900 – HUMAN RESOURCE MANAGER; ADOPTING THE JOB DESCRIPTION; ESTABLISHING THE COMPENSATION LEVEL; AND, CREATING A DEPARTMENT FOR HUMAN RESOURCES

WHEREAS, through the years Human Resource duties have been handled by a consultant through a personal services contract; and,

WHEREAS, it is anticipated that a Human Resource Manager employed by Adams County would be instrumental in applying employment practices and objectives that provide a work environment and culture that emphasizes quality, productivity, standards, goal attainment and the recruitment and ongoing development of an effective workforce; and,

WHEREAS, Adams County is desirous of creating a department to coordinate and administer Human Resource programs, policies and services; and,

THEREFORE BE IT HEREBY RESOLVED as follows:

Position Created and Adopted – **Human Resource Manager**
Position Number – **1900**
Salary Range – **Management Salary Schedule – M2**
Department – **Human Resource Department** supervised by the Board of Commissioners

DATED this 13th day of April, 2016.

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/John N. Marshall, Chairman
s/Jeffrey W. Stevens, Vice Chairman
s/Roger L. Hartwig, Commissioner

ATTEST:
s/Patricia J. Phillips
Clerk of the Board