

COMMISSIONERS' PROCEEDINGS

Regular Meeting
Adams County Courthouse
Ritzville, Washington

May 18, 2016

(Wednesday)

Call to Order @ 9:00 a.m.

Present:

Chairman John N. Marshall
Vice-Chairman Jeffrey W. Stevens
Commissioner Roger L. Hartwig

E911 Contract

Commissioner Hartwig moved, Stevens seconded, to *authorize the Chairman to sign Contract #E16-208 between the Washington State Military Department and Adams County for State Enhanced 911 Funds in the amount of \$213,290, for the period effective July 1, 2015 through August 15, 2017, to provide reimbursement for approved and incurred equipment expenses.* **Motion carried.**

[9:15:07 AM](#)

Voluntary Stewardship Program

Anchor, QEA is a one of three firms that provided Adams County with a Statement of Qualifications, pursuant to RCW 36.70.190, for Voluntary Stewardship Program Facilitation. Ben Floyd, Senior Managing Planner for the firm Anchor, QEA met with the Board to review the requirements of the Voluntary Stewardship Program and the implementation necessary to meet those requirements. Anchor QEA will forward a *draft* contract for services provided for review by the Board. No action was taken at this time.

[10:03:27 AM](#)

[10:08:38 AM](#)

Prosecutor Office Staffing

Prosecutor Flyckt met with the Board to request authorization to fill a vacancy created by the resignation of Attorney Stacie Summerhill. Board **consensus authorized Flyckt to begin the process of filling the position vacancy.**

Flyckt shared his concerns with the Board on the number of applicants responding to open positions in his department. Following discussion,

Board consensus authorized the restructuring of the chief deputy and senior deputy positions within the Prosecutor's office and directed Prosecutor Flyckt to prepare job descriptions for each position. Upon approval of the new job descriptions, adjusted pay ranges will be approved.

Flyckt further reported that a restructuring of positions will create a budget shortage in his department of approximately \$15,000 and requested a willingness of the Board to consider a budget amendment at a future date through the proper process. **Board consensus authorized Flyckt to proceed with the process of restructuring positions.**

[11:27:56 AM](#)

[11:33:07 AM](#)

Public Works

Commissioner Hartwig moved, Stevens seconded, to *authorize the Chairman to sign the Elevator Maintenance Service Contract between Adams County and Otis Elevator Company in the amount of \$320 per month, payable annually, for a term of five (5) years commencing 6/1/2016.* . **Motion carried.**

[11:38:36 AM](#)

Adjournment @ 12:00

Submitted:
s/Patricia J. Phillips
Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/John N. Marshall, Chairman
s/Jeffrey W. Stevens, Vice-Chairman
s/Roger L. Hartwig, Commissioner