

COMMISSIONERS' PROCEEDINGS

Adams County Courthouse Ritzville, Washington Regular Meeting

May 31, 2016

(Tuesday due to Memorial Day Holiday Monday)

Call to Order @ 8:30 a.m.

Present:

Chairman John N. Marshall
Vice-Chairman Jeffrey W. Stevens
Commissioner Roger L. Hartwig

Union Negotiations

The Board held a session closed to the public per RCW 42.30.140(4)(b) – “that portion of a meeting during which the governing body is planning or adopting the strategy or position to be taken by the governing body during the course of any collective bargaining...” Session was held from 9:00 a.m. until 9:58 a.m. Gary and Valerie Hunt, Human Resources, were present.

[10:08:21 AM](#)

Public Works

Engineer Yaeger provided updates on the following:

- Road maintenance tasks in all three districts
- Yard maintenance at the Sheriff's Substation and Fairgrounds
- Damage to a solid waste trailer at the Waste Management site
- Lee Road closure
- McManamon Road Bridge project
- Johnson Road project

[10:31:04 AM](#)

Recess @ 12:00

Reconvene @ 1:00 p.m.

[1:29:40 PM](#)

Employee Supplemental Insurance Benefits

Payroll Deputy Bowman and Auditor Hunt met to review concerns with beginning an additional pre-tax supplemental insurance option mid-year prior to the open enrollment process. Currently, the county has an open enrollment period in the fall for policy implementation on January 1 through December 31 of the following year. The Internal Revenue Service

may impose penalties to the county if certain requirements are not met when terminating a pre-tax plan to begin another if not completed during the open enrollment period.

Board consensus rescinded the authorization, approved May 2, 2016, for FRP Financial to move forward in the process of offering additional employee supplemental insurance plans until the open enrollment period this fall for implementation on January 1, 2017.

The Clerk of the Board was directed to notify FRP Financial that Adams County will not present an additional employee supplemental insurance benefit program to employees prior to the open enrollment period.

Further discussion included employee life insurance plans, benefits, and premiums.

TASC Renewal

Auditor Hunt presented an invoice from TASC for Affordable Care Act Employer Reporting Renewal in the amount of \$1,500 for the period of January 1, 2016 through December 31, 2016. The Board authorized Auditor Hunt to move forward with processing the invoice and to bill individual county departments for their portion of the cost through accounting services billing.

[1:53:24 PM](#)

Washington Counties Risk Exposure Assessment

The Board reviewed and then signed the Washington Counties Risk Pool (WCRP) Risk Exposure Assessment. This document will be forwarded to the Washington Counties Risk Pool.

Consent Agenda

Commissioner Stevens moved, Hartwig seconded, to *approve the Consent Agenda*. **Motion carried.**

Preliminary minutes of May 23 and 25, 2016

May 1-15, 2016 Payroll in the amount of \$351,842.15; and, Benefits in the amount of \$122,218.83 (Warrant # Series 526204-526244; Direct Deposit #45298-45472; Benefit/Deduction # Series 1122785-1122801)

Vouchers audited and certified by the Adams County Auditor as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090 and recorded on a listing, which was made available to the Board. These vouchers were listed as follows:

<u>Fund</u>	<u>Control Number</u>	<u>Amount</u>
001	161952 – 161985	\$ 14,490.96
104	161986 – 161990	\$ 386.80
105	161991 – 161995	\$ 50,544.16
116	161996 – 161997	\$ 26.13
117	161998	\$ 55.00
122	161999 – 162005	\$ 2,839.44
123	162006	\$ 1,875.00
502	162007 – 162008	\$ 320.87
108	0750 – 0751	\$ 65.55
115	0752 – 0764	\$ 55,444.73
401	0765 – 0768	\$ 4,163.04
501	0769 – 0770	\$ 2,083.89
590	0771 – 0795	\$ 42,482.61
	TOTAL:	\$174,778.18

Permanent Minutes Signed

May 16 and 18, 2016

Adjournment @ 3:55 p.m.

Submitted:

s/Patricia J. Phillips
Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/John N. Marshall, Chairman
s/Jeffrey W. Stevens, Vice-Chairman
s/Roger L. Hartwig, Commissioner